

# General Alumni Association Carolina Clubs Event Walkup Registration

## Deposit Form

CLUB NAME \_\_\_\_\_

DATE: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Deposit Contents:

Cash: \_\_\_\_\_ Counted by: \_\_\_\_\_

*Cash receipts should be counted/verified*

Checks: \_\_\_\_\_

Charges\*: \_\_\_\_\_

TOTAL

These amounts  
must agree

**# of walkup registrants @**

**\$ Amount**

**Total collected**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TOTAL

\_\_\_\_\_

A copy of each walkup registration form for checks or cash should be kept with this summary  
Checks must be deposited within 2 days of receipt.  
CASH must be deposited DAILY and counted by two individuals.