

CAROLINA CLUBS

UNC GENERAL ALUMNI ASSOCIATION

Carolina Club Leaders Agreement

Carolina Club volunteers should adhere to the highest standards of personal and professional integrity.

As a volunteer representative of the GAA and The University of North Carolina, I pledge to:

- Maintain current membership in the UNC General Alumni Associations. To join/renew visit: <https://alumni.unc.edu/join>.
- Keep my contact details on file with the GAA current.
 - To view and update your information visit: <https://gaa.unc.edu/>.
- Act in the best interest of the University and the GAA, in accordance with all GAA policies and procedures as detailed in Club Leaders Handbook.
- Fulfill the responsibilities of the club leadership position that I have chosen to serve in.
- Work cooperatively and communicate transparently with all club leadership members.
- Provide a welcoming and inclusive environment for all UNC alumni and friends
- Interact with volunteers, staff and other constituents in a responsible, respectful, positive and professional manner at all times.
- Refrain from posting personal opinions, including but not limited to, matters relating to the GAA or the University, on club communication outlets (emails, printed pieces, websites and social media).
- Actively engage with UNC alumni and friends at club hosted events and activities
- Encourage alumni and friends to become members of the GAA
- Protect confidential information shared with the club leaders for official business only (i.e. constituent data).
- Report unethical or inappropriate behavior to GAA staff liaisons

Information Security

The GAA will provide lists of local alumni to club leaders to assist with the recruitment for club leadership and the promotion of club events. The policy established by the GAA states that the information provided to club leaders may only be used for University and GAA purposes and for individual communication of a personal nature between members listed therein. Use of the information for any commercial, political or solicitation purpose is expressly prohibited. Reproducing and storing the information in a retrieval system by any means, electronic or mechanical is prohibited. Photocopying or use of the addresses or other information provided for any mailing other than notification of an official alumni club function, including commercial, political, or solicitation, is strictly prohibited.

By signing below, I acknowledge that I have read, understand and agree to abide by the GAA Carolina Club Leader's Agreement. I also understand that failure to abide by the Carolina Club Leaders Code of Conduct may result in termination as a Carolina Club leader.

Name (Print)

Signature

Date

Name of Club

Position

If you have any questions regarding the Carolina Club Leader Agreement, please contact the Coordinator of Alumni Clubs, at 919-962-6705 or clubs@unc.edu.

Keep a copy of this agreement to reference as needed.