Thanks for helping me be a “hands-on,” working host for the Carolina Alumni Tar Heel Travel group.

Please:
- Inform me, and the rest of the Carolina Alumni group, when the UNC flag can fly from the mast. *Please be sure to return to me afterwards.*
- Let me know the best day and place for a group photo with the flag
- Let me know of any days that will be especially challenging (long time on the bus, long walks, etc.)
- Write important allergy/dietary information in local language for each traveler who needs it

**Please provide me/us:**
- Rooming lists at each hotel and on board the ship
- Information on travelers with problems that arise on tour such as medical, room or food issues. I will also tell you if travelers experience any problems.

**Please allow me/us to:**
- Be a “sweeper”
- Be an extra set of hands (pass out materials, collect materials, etc.)

<table>
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<tr>
<th>Travel Director</th>
<th>Both Roles</th>
<th>Carolina Alumni Host</th>
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<tbody>
<tr>
<td><em>• All tour logistics including troubleshooting</em>&lt;br&gt;• Knowledgeable about local people, history and traditions&lt;br&gt;• Knowledgeable about the amenities of each lodging and surrounding areas i.e. ATMs, drugstores, etc.*&lt;br&gt;</td>
<td><em>• Care for travelers and problem solving&lt;br&gt;• Keeping up with important tour information, updates and changes&lt;br&gt;• Addressing disruptive traveler behaviors such as tardiness</em>&lt;br&gt;</td>
<td><em>• Foster camaraderie and connection among Carolina travelers&lt;br&gt;• Serve as liaison for the group with the TD&lt;br&gt;• Act as spokesperson for the group&lt;br&gt;• Discuss any university or Carolina Alumni interests or concerns</em></td>
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