

Thanks for helping me be a “hands-on,” working host for the Carolina Alumni Tar Heel Travel group.

Please:

- Inform me, and the rest of the Carolina Alumni group, when the UNC flag can fly from the mast. *Please be sure to return to me afterwards.*
- Let me know the best day and place for a group photo with the flag
- Let me know of any days that will be especially challenging (long time on the bus, long walks, etc.)
- Write important allergy/dietary information in local language for each traveler who needs it

Please provide me/us:

- Rooming lists at each hotel and on board the ship
- Information on travelers with problems that arise on tour such as medical, room or food issues. I will also tell you if travelers experience any problems.

Please allow me/us to:

- Be a “sweeper”
- Be an extra set of hands (pass out materials, collect materials, etc.)

Travel Director

- All tour logistics including troubleshooting
- Knowledgeable about local people, history and traditions
- Knowledgeable about the amenities of each lodging and surrounding areas i.e. ATMs, drugstores, etc.

Both Roles

- Care for travelers and problem solving
- Keeping up with important tour information, updates and changes
- Addressing disruptive traveler behaviors such as tardiness

Carolina Alumni Host

- Foster camaraderie and connection among Carolina travelers
- Serve as liaison for the group with the TD
- Act as spokesperson for the group
- Discuss any university or Carolina Alumni interests or concerns